

LYME SCHOOL OF BALLET

Code Of Conduct

Lyme School of Ballet (LSB) is an 'all inclusive' school for children and adults of all ages, both male and female. Royal Academy of Dance (RAD) syllabi are taught at the school with the opportunity to take graded examinations to reward achievement.

The RAD is recognised internationally for the highest standards of teaching and learning. LSB's Principal, Miss Freya Lovett, is an RAD Registered Teacher who abides by the RAD's rules and regulations for their registered teaching professionals.

The guidelines below aim to ensure that all students experience our dance classes in a friendly and safe environment.

1. Teacher

All Classes will be taught by the Principal of LSB, Miss Freya, unless notified otherwise. On occasions, Miss Freya may have assistance in class from Mrs Lovett (Miss Freya's mother and administrator) or Mrs Chase (previous Principal of LSB). Some senior students may be invited to assist in the lower graded classes to progress their personal dance training. Any assistance will be supervised, at all times, by Miss Freya.

2. Registration / Data Protection

All students must register with LSB, prior to attending their first official class. Please fill out our 'Brochure and Registration Form' (which can be found here: <https://lymeschoolofballet.com/administration/>) and return it to the Principal. LSB can only accept responsibility for enrolled students during classes. Parents / guardians of new students who are taking a trial class must remain close by or outside the dance studio for the duration of the class. All student information is confidential and retained by LSB and the RAD. Staff members are not at liberty to disclose any information to anyone relating to other students.

3. Remuneration and Fees

Fees must be paid by the first class of each term. Failure to do so may result in the withdrawal of the student from LSB.

4. Attendance

Regular weekly attendance is expected, to maintain the development of each student and the class as a whole. Miss Freya should be notified of all absences prior to the lesson. Every lesson is carefully planned to progress each individual student enrolled in a specific class. Unnotified absences can disrupt the flow of lessons significantly.

5. Punctuality

Students should arrive in good time for their class. Arriving late may mean missing vital information and the warm-up section of the class, which could place students at risk of injury. Late arrivals significantly disrupt the flow of a lesson and as such, if a lesson has already begun, late arrivals may not be able to join the group.

6. Drop off / Collection

Parents / guardians are asked to drop off students directly before the start of class. Students must be supervised by their parent / guardian until class commences. Parents should return five minutes before the class ends to collect students.

One family member is allowed to stay at the back of the room during class but must refrain from chatting or disrupting the class in any way. They must keep control of any other children in their care and failure to be quiet may result in being asked to leave. Parents attending Dance To Your Own Tune classes are encouraged to assist their own child / children but no other child / children.

7. Student Health

Parents / guardians should notify the teacher of any ailment or injury before class. If students hurt themselves or feel unwell in class, they should tell the teacher immediately.

8. Uniform

Students must attend class in full uniform, relevant to the grade being studied. Their hair should be in a secure bun or headband for shorter hair. This presents a neat appearance enabling safe and correct work in class. 'LSB Uniform Regulations' can be found on our website's Admin page: <https://lymeschoolofballet.com/administration/>. If you require second-hand uniform, please contact the Principal before class so as not to take up teaching time.

9. Changing

Where possible, please arrive for class in uniform. If students need to change into uniform, please allow sufficient time prior to the start of class. Students should only get changed in a designated area in the presence of other students / teachers but never alone with one adult.

10. Toilet

All students should have been to the toilet before attending class. Students are not permitted to use the toilet (unless in exceptional circumstances) once their lesson begins. This is to prevent disruption to classes.

11. Jewellery

No jewellery is to be worn during class except small ear studs in pierced ears. LSB cannot be held responsible for loss of jewellery or other personal items.

12. Food and Drink

A water bottle is permitted during class but no food.

13. Discipline

Students, of any age, are expected to behave in a courteous and well-mannered way, showing respect to their teacher and other students alike. Students must be able to follow instruction from their teacher for the duration of their class, without running back and forth to any family members who may be watching. Students are expected to stand still and listen to instructions carefully.

14. Examinations

Entry for RAD examinations is at the discretion of LSB.

15. Telephones / Photography

Please ensure all telephones are switched off during class. No photography is permitted during class. LSB will not take, or publish, photographs of students without prior written consent from a parent / guardian.

LSB wishes to work with parents / guardians in the best interests of their students. Failure to adhere to the information above may result in the student being withdrawn from the school.